



Willows City Council Regular Meeting Action Minutes

May 14, 2024
Willows City Hall
6:00 PM

City Council
Gary Hansen, Mayor
Evan Hutson, Vice Mayor
Rick Thomas, Council Member
David Vodden, Council Member
Forrest Sprague, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hansen, and Councilmembers Thomas, Sprague, and Vodden

Councilmembers Absent: Vice Mayor Hutson

4. CHANGES TO THE AGENDA

Moved Items #8a and #8b to be heard prior to item #7a. Continued item #8d until the May 28, 2024, City Council meeting.

5. CEREMONIAL MATTERS

- a. Proclamation – National Police Week – Received by the Glenn County Sheriff's Office
- b. Proclamation – Public Works Week – Received by Willows Public Works Division
- c. Proclamation – Memorial Day – Received by VFW Post 1770

6. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved the April 23, 2024, meeting minutes.

c. Update to Finance Director Job Classification & Salary Schedule

Pulled by Councilmember Sprague

Action: Authorized the City Manager to update the Finance Director Classification and Salary Schedule.

Public Comment

Ryan Friesen

Moved/Seconded: Councilmembers Thomas and Vodden

Yes: Councilmembers Thomas, Sprague, Vodden, and Mayor Hansen

No: None

Absent: Vice Mayor Hutson

7. PUBLIC HEARING

a. **Weed Abatement Declaration - Public Hearing for Protest**

Action: Held a public hearing and approved a resolution confirming declarations of nuisances and confirming order for abatement.

Hearing Open: 7:31PM

Hearing Closed: 7:31PM

Moved/Seconded: Councilmembers Thomas and Sprague

Yes: Councilmembers Thomas, Sprague, Vodden, and Mayor Hansen

No: None

Absent: Vice Mayor Hutson

8. DISCUSSION AND ACTION CALENDAR

a. **FY 2022-23 Audit**

Action: Received presentation and accepted the FY 2022-2023 audit.

Moved/Seconded: Councilmembers Thomas and Vodden

Yes: Councilmembers Thomas, Sprague, Vodden, and Mayor Hansen

No: None

Absent: Vice Mayor Hutson

b. **Preliminary Engineer's Report - Landscape and Lighting Assessment District**

Action: Received the Preliminary Annual Engineer's Report and adopted a Resolution of Intention to levy and collect assessments; and set the time and date of the required public protest hearing for the City of Willows Landscaping and Lighting Assessment District for June 25, 2024 at 7:00PM.

Moved/Seconded: Councilmembers Thomas and Sprague

Yes: Councilmembers Thomas, Sprague, Vodden, and Mayor Hansen

No: None

Absent: Vice Mayor Hutson

c. **Weed Abatement Contract Award**

Action: Awarded contract for weed abatement services to Robert Burt construction for an amount not to exceed \$40,000.

Moved/Seconded: Councilmembers Vodden and Thomas

Yes: Councilmembers Thomas, Sprague, Vodden, and Mayor Hansen

No: None

Absent: Vice Mayor Hutson

d. **Retail/Dispensary Cannabis Businesses – Modify Distance Requirements**

Action: Continued to the May 28, 2024, City Council meeting.

e. **Glenn Groundwater Authority – Council Policy Direction on Surface Water User Classification Definition**

Action: Received update on the Glenn Groundwater Authority 218 process and provided policy direction on the surface water user classification definitions.

9. **COMMENTS & REPORTS**

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager’s Report

10. **CLOSED SESSION**

Conference with Labor Negotiators (§54957.6)

Agency Designated Representatives:

Marti Brown, City Manager and Carolyn Walker, City Attorney

Employee Organizations: WEA, UPEC, and Management

Report Out: Information received, and direction given to staff.

11. **ADJOURNMENT - 8:36PM**

Amos Hoover, City Clerk