



Willows Planning Commission Action Meeting Minutes October 16, 2024

Planning Commission
Pedro Bobadilla, Chair
Maria Ehorn, Vice Chair
Llanira Valencia, Commissioner
Holly Myers, Commissioner
Sherry Brott, Commissioner

1. CALL TO ORDER– 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commissioners Present: Commissioners Myers and Brott, Vice Chair Ehorn, and Chair Bobadilla

Commissioners Absent: Commissioner Valencia

4. CHANGES TO THE AGENDA

No Changes

5. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Minutes Approval

Action: Approved minutes for the August 21 and August 28, 2024, Planning Commission Meeting.

Moved/Seconded: Vice Chair Ehorn/Commissioner Brott

Yes: Commissioners Myers and Brott, Vice Chair Ehorn, and Chair Bobadilla

No: None

Absent: Commissioner Valencia

Abstain: None

6. PUBLIC HEARING

a. Use Permit/ File #UP-22-04(A)/ 125 Willow Street

Hearing Open: 6:16PM, Closed: 6:17PM

No Public Comments

Action: Adopted a resolution granting the approval of an amendment to use permit (File # UP-22-04(A)) and design review to allow the establishment of a commissary at the property located at 125 Willow Street, Assessor's Parcel Number 003-021-011 within the Central Commercial Zone.

Approved with Conditions

Moved/Seconded: Commissioner Myers/Vice Chair Ehorn

Yes: Commissioners Myers and Brott, Vice Chair Ehorn, and Chair Bobadilla

No: None

Absent: Commissioner Valencia

Abstain: None

b. Design Review/ File #DR-24-05/ 555 N. Tehama Street

Action: Continuation of the design review agenda item for the next meeting.

c. Jack in the Box/ Use Permit (File# UP-24-06) & Design Review (File# DR-24-04)/ 1240 W. Wood Street

Hearing Open: 6:31PM, Closed: 6:32PM

No Public Comments

Action: Adopted a resolution granting the design review approval of a new 2,739 sf commercial building and site improvements and use permit approval for 148.70 sf of additional incidental signage to TBS Holdings LLC for the property located at 1240 W. Wood Street, Assessor's Parcel Number 001-041-028 within the Highway Commercial Zone.

Moved/Seconded: Vice Chair Ehorn/Commissioner Myers

Yes: Commissioners Myers and Brott, Vice Chair Ehorn, and Chair Bobadilla

No: None

Absent: Commissioner Valencia

Abstain: None

7. COMMENTS & REPORTS

a. Commission Comments & Reports

- i. Commissioner Meyers asked for an image of the sign for Mercados be included in the staff report at the next meeting.
- ii. Commissioner Brott thanked City Clerk Amos Hoover for all the support he has given. He will be missed, and she wishes him the best.

b. Staff Comments & Reports

- i. Joe Bettencourt thanked Amos Hoover for all his work with the City.
- ii. Joe Bettencourt indicated the City of Willows did not renew the LACO contract. Went to City Council to ask for recommendation to go with Harris & Associates.

8. ADJOURNMENT – 6:38 PM

Tara Rustenhoven, Deputy City Clerk