



# Willows City Council Regular Meeting Action Minutes

October 22, 2024  
Willows City Hall  
6:00 PM

City Council  
Gary Hansen, Mayor  
Evan Hutson, Vice Mayor  
Rick Thomas, Council Member  
David Vodden, Council Member  
Forrest Sprague, Council Member

City Manager  
Marti Brown

City Clerk

201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

1. **CALL TO ORDER – 6:01 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Councilmembers Present: Mayor Hansen, Councilmember Thomas, Councilmember Vodden, and Councilmember Sprague

Councilmembers Absent: Vice-Mayor Hutson

4. **CHANGES TO THE AGENDA**

5. **CEREMONIAL MATTERS**

a. **Proclamation – Veteran’s Day**

6. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

a. **Register Approval**

Action: Approved general checking, payroll, and direct deposit check registers.

b. **Minutes Approval**

Action: Approved the October 15, 2024, meeting minutes.

7. **PUBLIC HEARING**

a. **2024 Community Development Block Grant**

Action: Conducted a Public Hearing for the Application Submission Phase of the 2024 Community Development Block Grant Over-the-Counter Sidewalk Rehabilitation and Competitive Planning Grant Applications; and Adopted a Resolution authorizing the Mayor of the City of Willows to execute an agreement, and any amendments thereto, with the State of California for the purposes of this grant.

**Moved/Seconded:** Councilmembers Thomas and Vodden

**Yes:** Councilmembers Thomas, Vodden, and Sprague, and Mayor Hansen

**No:** None

**Absent:** Vice Mayor Hutson

## 8. DISCUSSION AND ACTION CALENDAR

### a. Lift Station Rehabilitation Project

Action: Approved the attached resolution authorizing the City Manager to execute:

- An agreement with SnL Group, Inc. for the Lift Station Rehabilitation Project for \$1,564,980;
- A contract amendment with Coastland | DCCM for \$195,000 to provide project construction management and inspection services;
- A contract amendment with NexGen for \$40,000 to provide engineering support services during construction; and
- establishing an overall project budget of \$1,956,478.

**Moved/Seconded:** Councilmembers Thomas and Sprague

**Yes:** Councilmembers Thomas, Vodden, and Mayor Hansen

**No:** None

**Absent:** Vice Mayor Hutson

### b. Potential Re-Prioritization of Pavement Management Program (PMP) List

Action: Provided direction to staff to potentially revise and re-prioritize the Pavement Management Program list for street rehabilitation using SB 1 Transportation Funds.

## 9. COMMENTS & REPORTS

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

## 9. ADJOURNMENT - 7:35PM

---

Tara Rustenhoven, Deputy City Clerk