City of Willows Master Fee Schedule

Effective ~~July 1, 2026~~ January 23, 2027

Redline legend ~~Deleted text~~ Added text Black text is unchanged.

Business License Fees

Fee Description	Unit	Term	Fee	Notes
New Business License	Flat	One Time	$114.00	Prorated Quarterly
Soliciting/Delivery Vehicles	Flat	One Time	$62.00	
Auctioneer	Flat	One Time	$62.00	
Contractors/No Fixed Place of Business	Flat	One Time	$62.00	
Renewal	Flat	Annual	$62.00	
License Renewal Late Fee	Percentage	Monthly	5%	5% of the unpaid license tax assessed on the last day of each month past due, capped at 50% of the renewal cost
Duplicate Business License	Flat	Per Occurrence	$25.00	

Park and Recreation Fees

Fee Description	Unit	Term	Fee	Notes
City Park Rental	Flat	Per Day	$40.00	A Certificate of General Liability Insurance is required in the amount of $1 million showing the “City of Willows” as “additionally insured” for any events with over 150 attendees OR if a jump house, climbing walls or other private and potentially dangerous equipment is used.
Park Electrical Use	Hourly	Per Hour	$5.00	
Street Use Permit	Flat	Flat	$40.00	
Youth Sports Registration	Per Participant	Per Sport	$50.00	
Softball Field Rental	Per Field	Per Day	$40.00	
Softball Field Prep	Per Field	Per Day	$50.00	
Softball Lights	Per Field	Per Hour	$15.00	
City Pool	Per Participant	Per Day	$3.00	
Tennis Court Reservation	Per Court	Per Day	$50.00	
Tennis/Pickleball Lighting	Hourly	Per Hour	$15.00	
Pickleball Court Reservation	Per Day		$50.00	

Building Permit Fees

Fee Description	Unit	Term	Fee	Notes
New Buildings	Variable	Each Permit	Valuation Formula	See Valuation Formula
Additions	Variable	Each Permit	Valuation Formula	See Valuation Formula
Alterations	Variable	Each Permit	Valuation Formula	See Valuation Formula
Generator Installation	Variable	Each Permit	Valuation Formula	See Valuation Formula
Grading Permit	Flat	Each Permit	$129.00	
Plumbing	Flat	Each Permit	$129.00	
Mechanical	Flat	Each Permit	$129.00	
Siding/Stucco	Flat	Each Permit	$129.00	
In-Ground Pool	Flat	Each Permit	$334.00	
Installation of Softener, Pond pump, Fountain, etc.	Flat	Each Permit	$129.00	
Main Panel Upgrade	Flat	Each Permit	$106.00	
Electrical			$129.00	
Re-Roof	Flat	Each Permit	$280.00	
Water Heater Change Out	Flat	Each Permit	$106.00	
Fire Sprinkler Installation	Per Sprinkler	25 Sprinklers	$217.00	
Fire Sprinkler Modifications	Per Sprinkler	25 Sprinklers	$106.00	
Fire Alarm/Control Panel	Flat	Each Permit	$129.00	
Demolition Permit	Flat	Each Permit	$169.00	
Sign Permit	Flat	Each Permit	$169.00	
Additional Inspection Fee	Flat	Each Permit	$102.00	
Wood Stove Insert	Flat	Each Permit	$147.00	
Window Change out Like for Like	Flat	Each Permit	$129.00	
Electrical Vehicle Charging Station	Flat	Each Permit	$106.00	
Commercial Solar 50 KW or Less	Flat	Each Permit	$1,000.00	
Commercial Solar More Than 50 KW to 250KW	Flat	Each Permit	$1,000.00 + $7 Per KW after 50 KW up to 250 KW	

Building Permit Fees continued

Fee Description	Unit	Term	Fee	Notes
Commercial Solar More Than 250KW,	Flat	Each Permit	$2,400.00 + $5 per KW after 250 KW	
Residential Solar 15KW or less	Flat	Each Permit	$450.00	
Residential Solar More Than 15KW	Flat	Each Permit	$450 + $15 per KW above 15KW	
Removal of Solar/Reinstall of Solar	Flat	Each Permit	$129.00	
Solar Battery	Flat	Each Permit	$300	

Other Building Fees

Fee Description	Unit	Term	Fee	Notes
Working Without a Permit	Flat	Per Occurrence	$350.00	
Working Without a Permit (Second Offense)	Flat	Per Occurrence	$700.00	
Additional Inspections	Flat	Per Inspection	$99.00	
Permit Revisions	Flat	Per Revision	$80.00	
Renewal of Expired Permit	Flat	Per Renewal	$104.00	
General Plan Fee	Percentage	Each Permit	4% of Permit Cost	
Software Fee	Percentage	Each Permit	4% of Permit Cost	
BSASRF Fee (State Fee)	Variable	Each Permit	$1 for every $25,000 in valuation	
SMIP- Category 1	Variable	Select Permits	CASE WHEN [Valuation]<=$3,850 THEN 0.50 ELSE .00013* [Valuation]	
SMIP- Category 2	Variable	Select Permits	CASE WHEN [Valuation]<=$1,786 THEN 0.50 ELSE .00028*[Valuation]	

Building Valuation Formula

Project Valuation	Base Cost	Plus	Per Additional Valuation	Notes
$1.00 to $500	$50.23		$0.00	
$501 to $2,000	$51.32	$6.66	$100.00	
$2001 to 25,000	$151.25	$30.58	$1,000.00	
$25,001 to $50,000	$854.49	$22.06	$1,000.00	
$50,001 to $100,000	$1,405.94	$15.29	$1,000.00	
$100,001 to $500,000	$2,170.34	$12.23	$1,000.00	
$500,001 to $1,000,000	$7,062.47	$10.37	$1,000.00	

Project Valuation	Base Cost	Plus	Per Additional Valuation	Notes
$1,000,001 and up	$12,249.45	$6.92	$1,000.00	

Planning Fees

Fee Description	Unit	Flat Fee	Cost Recovery Agreement	Notes
Certificate of Compliance	Flat + CRA	$109.00	$1,669.00	CRA amounts are estimates, actual cost may vary.
Design Review	Flat + CRA	$339.00	$1,043.00	CRA amounts are estimates, actual cost may vary.
Categorical Exemption	Flat	$234.00		
Notice of Determination (NOD)	Flat+ County Posting Fee	$234.00		County Posting Fee in addition to Flat Fee
Initial Study w/minor Neg. Dec	Flat + CRA	$365.00	$4,173.00	CRA amounts are estimates, actual cost may vary.
Initial Study w/MND	Flat + CRA	$365.00	$8,347.00	CRA amounts are estimates, actual cost may vary.
Environmental Report (EIR)	Flat + CRA	$834.00		Deposit determined per project
Tentative Parcel Maps (4 or few lots)	Flat + CRA	$339.00	$1,043.00	CRA amounts are estimates, actual cost may vary.
Tentative Parcel Maps (4 or few lots) - per lot	Flat	$33.00		
Tentative Subdivision Maps (5 or more lots)	Flat + CRA	$339.00	$4,173.00	CRA amounts are estimates, actual cost may vary.
Tentative Subdivision Maps (5 or more lots) - per lot	Flat	$33.00		
Vesting Tentative Map	Flat + CRA	$365.00	$8,347.00	CRA amounts are estimates, actual cost may vary.
Vesting Tentative Map - per lot	Flat	$33.00		
Extensions and Revisions to Approved Plan	Flat + CRA	$339.00	$626.00	CRA amounts are estimates, actual cost may vary.
Final Maps	Flat + CRA	$339.00	$834.00	CRA amounts are estimates, actual cost may vary.
Final Maps - per lot	Flat	$33.00		
General Plan Amendment	Flat + CRA	$599.00	$4,173.00	CRA amounts are estimates, actual cost may vary.
Home Occupation	Flat	$89.00	$0.00	
Lot Line Adjustment	Flat + CRA	$109.00	$834.00	CRA amounts are estimates, actual cost may vary.
Lot Merger	Flat + CRA	$109.00	$834.00	CRA amounts are estimates, actual cost may vary.
Rezone or Prezone	Flat + CRA	$365.00	$4,173.00	CRA amounts are estimates, actual cost may vary.
Sign Permit	Flat	$313.00		

Planning Fees continued

Fee Description	Unit	Flat Fee	Cost Recovery Agreement	Notes
Temporary Use Permit	Flat	$469.00		
Land Use Maps	Flat	$103.00		
Zoning Map	Flat	$103.00		
~~Minor~~ Conditional Use Permit	Flat + CRA	~~$198.00~~$398	~~$1,669.00~~ $2,500	CRA amounts are estimates, actual cost may vary.
~~Major Use Permit~~	~~Flat + CRA~~	~~$599.00~~	~~$3,338.00~~	~~CRA amounts are estimates, actual cost may vary.~~
~~Minor~~ Variance	Flat + CRA	~~$234.00~~ $286	~~$834.00~~ $1,251	CRA amounts are estimates, actual cost may vary.
~~Major Variance~~	~~Flat + CRA~~	~~$339.00~~	~~$1,669.00~~	~~CRA amounts are estimates, actual cost may vary.~~
Zoning Clearance Letter	Flat	$130.00		
Appeal to PC or CC	Flat	$626.00		
Site Plan Review	Flat	$187.00	$187.00	CRA amounts are estimates, actual cost may vary.
2nd Pre-Development Meeting Fee	Flat	$104.00		1st meeting is free, $100 for each additional meeting.
CEQA filing fees	Flat	Applicants will pay current rate for filing fees		

Engineering Fees

Fee Description	Unit	Flat Fee	Cost Recovery Agreement	Notes
Final Map Checking Fee	CRA		$2,086.00	CRA amounts are estimates, actual cost may vary.
Parcel Map Checking Fee	CRA		$1,565.00	CRA amounts are estimates, actual cost may vary.
Lot Line Adjustment Checking Fee	CRA		$521.00	CRA amounts are estimates, actual cost may vary.
Lot Merger Checking Fee	CRA		$521.00	CRA amounts are estimates, actual cost may vary.
Deed Review/Processing	CRA		$1,043.00	CRA amounts are estimates, actual cost may vary.
Building Plan Review	CRA		~~4% of Total Project Cost~~ 65% of the applicable permit fee	CRA amounts are estimates, actual cost may vary.
Civil Field Inspection Deposit ~~- Minor~~	CRA		2% of Total Project Cost	CRA amounts are estimates, actual cost may vary.
~~Civil Field Inspection Deposit - Major~~	~~CRA~~		~~4% of Total Project Cost~~	~~CRA amounts are estimates, actual cost may vary.~~
Civil Plan Review Deposit	CRA		~~4% of Total Project Cost~~ 65% of the applicable permit fee	CRA ~~amounts are estimates, actual cost may vary.~~ CRA amounts are estimates, actual cost may vary.
Encroachment Permit	Flat	$219.00		Fee includes two inspections, a cost $79 will be charged for every additional inspection.

Fire Fees

Fee Description	Unit	Term	Fee	Notes
False Fire Alarm Activation (4th offense)	Flat	Per Offense	$500.00	
False Fire Alarm Activation (6th offense)	Flat	Per Offense	$750.00	
False Fire Alarm Activation (8th offense)	Flat	Per Offense	$1,000.00	
Fireworks Stand/Booth	Flat	Each Permit	$51.00	
Twice Failed Annual Fire Inspection Fee	~~Flat~~ Hourly	Per ~~Re-Inspection~~ Hour	$104.00	
New Business Fire Inspection	Flat	First Inspection	$104.00	
New Business ~~Re-Inspection~~ Fire Reinspection	~~Flat~~ Hourly	Per ~~Re-Inspection~~ Hour	$104.00	
Multifamily Residential Annual Inspection (4+ units)	Hourly	Per Hour	$104.00	
Daycare Fire Inspection	Hourly	Per Hour	$104.00	
Hotels and Motels	Hourly	Per Hour	$104.00	
Fire Code Enforcement - Repeat Violations and Noncompliance	Hourly	Per Hour	$104.00	

Sewer Connection Fees

Fee Description	Unit	Conversions	Fee	Notes
Residential Premises	Per Dwelling		$1,250.0	
Motel/hotel with restaurant facilities	Per Room	1 room = 1.00	$1,250.0	
Motel/hotel without restaurant facilities	Per Room	1 room = 0.50	$625.00	
Convalescent hospitals	Per Room	1 bed = 0.50	$625.00	
Hospitals	Per Bed	1 bed = 0.50	$625.00	
Dormitory or group dwelling with food services or boarding house	Per Occupant	3 occ. = 1.00	$416.00	Number of occupants to be determined by Director of Public Works at time of application.
Dormitory without food services; or rooming house	Per Occupant	6 occ. = 1.00	$209.00	Number of occupants to be determined by Director of Public Works at time of application.
Schools, including but not limited to elementary, secondary, colleges and universities	Per FTE	9.2 FTE = 1.00	$135.00	FTE equals full time equivalent student
All Other	Per Acre		$4,601.00	Acreage - Gross acres excluding dedicated public streets.

Miscellaneous Fees

Fee Description	Unit	Term	Fee	Notes
Tyler Tech Credit Card Convenience Fee	Percentage	Per Transaction	3.75% of fee	For all building permits and business licenses.
Credit Card Convenience Fee	Percentage	Per Transaction	3% of ~~Total~~ fee	For all encroachment and planning permits.
Shipping Cost	Variable	Per Transaction	Actual Cost	
B/W Copies	Page	Per Page	$0.25	
Color Copies	Page	Per Page	$1.00	